



THE VALE OF BELVOIR
NATURAL BURIAL GROUND

PLOT RESERVATION FORM

DETAILS

Date of Reservation

**The Burial Ground Owner
 Contact details**

The Vale of Belvoir Natural Burial Ground Limited
 Clair Goodson, Castle View Farm, Easthorpe, Bottesford,
 Nottingham NG13 0DX
 Email: info@belvoirnaturalburial.co.uk
 T1: 07983 739520 T2: 01949 842553

**The Applicant
 Contact details**

NAME (of the person reserving the plot):

ADDRESS:

EMAIL:.....

PHONE NUMBER:.....

The Plot
 (Meadow Burial or Ashes Plot)
Plot reservation fee

£.....
 payable by cheque to [*Vale of Belvoir Natural Burial Ground*],
 or bank transfer to: [Account Number: 63314421 Sort Code:
 20-50-21]. Please use your surname as a reference in any bank
 transfer.

This section is for adjacent plot bookings only

Relationship to 1 st Applicant:		Title:	
Address:		Full Name:	
D.O.B:		Gender:	
Email:		Tel No.	
Name:		Signed:	
		Date:	

DEFINITIONS

We/us/our	means Vale of Belvoir Natural Burial Ground
You/your	the Applicant
Burial Rights	the exclusive right within the Reservation Period [for you to be buried] [to have your ashes interred] in the Plot (please note this does not give you legal ownership of or right to the land)
Plot Reservation Certificate	the certificate we will issue to you once the Plot reservation fee has been paid for in full
Data Protection Officer	Mrs Clair Goodson or such other person as is from time to time nominated to that role (details will be published on our website)
Designated Gravedigger	a local gravedigger nominated by us
Interment Fee	the fee for grave/plot preparation, interment and remembrance plaque as from time to time published by us
Notice of Interment	the form, as published by us, which your Representatives must complete and submit to us following your death
Representatives	the executors, trustees or personal representatives who are lawfully authorised to act on your behalf after your death
Reservation Period	fifty years from the Date of Reservation
Burial Ground	Vale of Belvoir Natural Burial Ground, Normanton Road, Bottesford, Nottinghamshire, NG13 ODR
Burial Ground Regulations	the rules and regulations for the time being in force in relation to the Burial Ground (as published on our website)
Burial Ground Plan	the plan of the Burial Ground showing the location of Your Plot

TERMS AND CONDITIONS (2021)

1. **Your agreement.** By signing this Plot Reservation Form and submitting it to us you are agreeing to be bound by these Terms and Conditions.
2. **Grant of Burial Rights.** On payment of the Plot Reservation Fee in full we will grant you the Burial Rights and we will issue you with a Plot Reservation Certificate. Please look after your Plot Reservation Certificate as it will need to be presented to us by your Representatives.
3. **Additional costs.** The Plot Reservation Fee does not include the costs of plot preparation, interment, any memorial or tree planting. These are separate costs, payable before your Burial Rights can be used, at rates published by us at the time your Burial Rights are taken up.
4. **No transfer.** Your Burial Rights are personal to you and may not be transferred to any other person.
5. **Use of the Plot.** Following your death your Representatives will need to supply:-
 - 5.1 Your Plot Reservation Certificate (as proof of payment);
 - 5.2 the registrar's or coroner's certificate for burial or cremation as required by law at that time;
 - 5.3 the Interment Fee together with a Notice of Interment. The Notice of Interment will need to be received by us at least 5 working days before your burial or cremation.
6. **Conditions.** We will not be able to provide the Burial Rights unless your Representatives provide us with the documents and the Interment Fee within the timescales set out in paragraph 5 above.

7. **Materials.** Biodegradable materials must be used for coffins, urns or shrouds and no embalming is permitted. No items which might release toxins may be interred with bodies or ashes.
8. **Plot Excavation.** Only the Designated Gravedigger may excavate and back-fill plots on the Burial Ground.
9. **Alternative plot.** We will ensure that the Plot is marked and referenced on the Burial Ground Plan. However, if at the time of burial ground conditions make interment in the Plot impractical or unsafe we reserve the right to make available to your Representatives an alternative plot in the Burial Ground.
10. **Force Majeure.** If due to exceptional circumstances (e.g. weather events, death or illness, legal restrictions) it is not possible for us to make the Plot or any alternative plot on the Burial Ground available on the date and time specified on the Notice of Interment and it proves impossible to arrange an alternative date and time to your satisfaction, our liability will be limited to a refund of the Plot Reservation Fee and the Interment Fee.
11. **Management of the Burial Ground.** We are responsible for the management of the Burial Ground; all planting, landscaping and maintenance is at our discretion.
12. **The Burial Ground.** You and your Representatives, friends and family must comply with the Burial Ground Regulations when visiting the Burial Ground.
13. **Using your Burial Rights.** It is your (and your Representatives') responsibility to use your Burial Rights; we are not obliged to refund all or any part of the Plot Reservation Fee if they are not used.
14. **Expiry of your Burial Rights.** Please note that your Burial Rights will expire at the end of the Reservation Period. You will need to make a further reservation of Burial Rights at the end of that period if you still wish to be buried or have your ashes interred in a reserved plot at the Burial Ground.
15. **Data Protection.** We will process your personal data in accordance with the Data Protection Act 2018 or any replacement legislation of a similar kind. Please contact our Data Protection Officer with any questions.
16. **Complaints.** If you are at all dissatisfied with the service we provide, please get in touch at the address or email address on the front of this form. We will do our best to resolve matters within 28 days.

SIGNED by the Applicant

PLEASE PRINT YOUR FULL NAME

DATE
